**BID CHARTS** – These must be completed and included in your proposal.

All end points refer to minimum specifications as depicted on page 6 and pages 8-16.

MS Word version to download and complete located at: <http://cischools.org/voip>

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| END POINT DEVICE | TOTAL  QUANTITY | COST PER UNIT | TOTAL COST FOR ALL SCHOOLS | TOTAL MONTHLY COST |
| Administrative Executive Phone | 49 |  |  |  |
| Conference Room Speaker Phone | 15 |  |  |  |
| Clerical, Office, Guidance, Nurse, Standard Phone | 125 |  |  |  |
| Hospitality, Counter, Greeter, Simple Phone | 60 |  |  |  |
| Switchboard Attendance Console | 1 |  |  |  |
| Clerical Headsets | 30 |  |  |  |
| **TOTALS** | | **$** | **$** | **$ /month** |

**TOTAL PROPOSAL (ALL costs associated with this proposal MUST be listed here)**

|  |  |  |  |
| --- | --- | --- | --- |
| **DESCRIPTION** | **Total Cost** | **Monthly Cost**  **Year 1** | **Monthly Cost**  **Years 2-5** |
| Endpoints (Totals from chart above) | $ | $ /month | $ /month |
| Unified Communication Licensing | $ | $ /month | $ /month |
| User/Admin Portal Licensing | $ | $ /month | $ /month |
| Other Misc  Licensing | $ | $ /month | $ /month |
| Maintenance, Support, Add/Move/Changes | $ | $ /month | $ /month |
| Flat Rate Unlimited Domestic Carrier Services | $ | $ /month | $ /month |
| Monthly Non-Domestic Long Distance Options | $ | $ /month | $ /month |
| Installation, Configuration, Training, Implementation | $ | $ /month | $ /month |
| **TOTALS** | **$** | **$ /month** | **$ /month** |

**ALTERNATES 1 & 2**

Alternates are in addition to the totals located on Page 19. DO NOT include monthly costs for alternates 1 & 2 in the totals on page 19.

|  |  |  |  |
| --- | --- | --- | --- |
| **DESCRIPTION** | **Total Cost** | **Monthly Cost**  **Year 1** | **Monthly Cost**  **Years 2-5** |
| Alternate 1 – Provide a hosted solution to replace existing fax functions with e-mail delivery direct to recipient of incoming faxes, and out-going digital fax capabilities for 100 users.  Provide details in Section 2.7 | $ | $ /month | $ /month |
| Alternate 2 – Provide a full redundancy service for when the WAN is down to accommodate all talk paths at each location over a secondary connection at each location with auto failover (T1, PRI, Etc.)  Provide Details in Section 2.8  Provide FULL DETAIL of this Alternate in Section 5 of the Bid Response Package | $ | $ /month | $ /month |
| **TOTALS** | **$** | **$ /month** | **$ /month** |

**VOIP BID SUMMARY SHEET**

Vendor to complete the chart below outlining the SPECIFIC page number(s) where our bid evaluators will find your proposed plan which also depicts the proposal meeting or exceeding the minimum specifications/expectations included in the proposal price. Any mention of “available at an additional cost” or referencing items not included in the costs shown on pages 19-20 will result in bid rejection. All of the items below must be included in the overall proposal monthly cost.

|  |  |
| --- | --- |
| **ITEM**  *(Page Numbers Refer to specific page in the bid where vendors can find additional information on the minimum specification/expectation)* | **Proposal Page Number(s)**  *(To be completed by the vendor and submitted with the Bid Response)* |
| Endpoints – Phones meet minimum specifications (Pages 8-16) |  |
| Hosted System network diagrams from carrier to endpoints |  |
| Unified Communications and All Features included (Page 2 & 6) |  |
| Active Directory/LDAP Integration with configuration (Pages 2 & 6) |  |
| User/Admin Web Based Portal (Page 6) |  |
| Directory/Auto Attendant Configuration Plan (Page 2) |  |
| Service/Support/Maintenance (Page 2, 4, 5) |  |
| Carrier Services over WAN (Page 2 & 4) |  |
| Monthly Flat Rate for Carrier Services (Page 2 & 4) |  |
| Long Distance Options (Page 2) |  |
| Project Timeline Meets Expectations (Page 4 & 5) |  |
| References Supplied (3 Educational) (Page 7 & 18) |  |
| Technical Specifications and White Papers all hardware/software/portals (Page 18) |  |
| UL/FCC/Electrical Code Compliance (Page 3) |  |
| Proposal contract options for year 1 and years 2-5 |  |
| Geographically separated redundant hosting facilities (Page 4) |  |
| On-Site Training Plan meets minimum specifications (Page 5) |  |
| Warranty Information and Replacement Costs (Page 18) |  |
| Year 5+ Refresh/Ownership/Lease-to-Own Options (Page 4) |  |
| Installation, Configuration, Deployment, Programming (Page 2 & 4) |  |
| Scalability and Expansion (Page 2) |  |
| Fully Detailed Porting and Transition Plan from Existing System to New System |  |
| Contractor Licensing/Insurance/Prevailing Wages (Page 3) |  |
| Alternate 1 included |  |
| Alternate 2 with auto failover included |  |